

TRANSLINK BOARD OF DIRECTORS  
MAYORS' COUNCIL ON REGIONAL TRANSPORTATION

# JOINT PUBLIC MEETING AGENDA

**Revised:** May 23, 2017

**May 25, 2017, 2:45PM to 4:00PM**

TransLink, Room 427/428, 400 – 287 Nelson's Court, New Westminster, BC

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**Co-Chairs:** Mayor Gregor Robertson, Chair, Mayors' Council on Regional Transportation  
Lorraine Cunningham, Chair, TransLink Board of Directors

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*Joint Discussion – Chaired by Mayor Gregor Robertson*

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|--------|---|-------------------------------|
| 2:45PM | <b>1. PRELIMINARY MATTERS</b><br>1.1. Call to order<br>1.2. Adoption of agenda  | Page 1                        |
| 2:50PM | <b>2. REPORT OF THE FUNDING STRATEGY COMMITTEE/10 YEAR INVESTMENT PLAN COMMITTEE</b><br>2.1. Phase Two Plan of 10-Year Vision: overview and timeline<br>2.2. Pattullo Bridge Replacement Project<br>2.3. Next steps on regional funding <ul style="list-style-type: none"><li>• Baseline revenue update: fuel tax and fare revenue forecasts</li><li>• Provincial role: DCC for Transportation; capital contributions; regional funding gap</li></ul> | Slides*<br>Slides*<br>Slides* |
| 3:50PM | <b>3. <u>FRAMEWORK FOR JOINT MEETINGS</u></b>   | 2                             |
| 4:00PM | <b>4. Adjournment</b>   |                               |

\* **Note:** slides attached separately

### **Item 3**

**TO:** TransLink Board of Directors  
TransLink Mayors' Council on Regional Transportation

**FROM:** Kevin Desmond, CEO, TransLink  
Michael Buda, Executive Director, Mayors' Council Secretariat

**DATE:** May 18, 2017

**SUBJECT:** **Framework for Joint TransLink Board and Mayors' Council Meetings**

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In 2014, the provisions of the *South Coast British Columbia Transportation Authority Act* were amended to give the Mayors' Council on Regional Transportation greater authority over TransLink transportation planning and to add Mayors' Council and provincial representatives to the TransLink Board of Directors.

Since that time, the Mayors' Council and TransLink Board have discussed ways in which the two bodies could work together with respect to areas of joint responsibility under the Act. In 2016, a number of joint meetings were convened, including one at which the first 10-year investment plan was approved by both bodies. In addition, committees of each body have been meeting jointly on a regular basis to discuss transportation planning, funding, and mobility pricing.

Table 1 summarizes the items that require both TransLink Board and Mayors' Council approval under the Act. Since transportation planning is a key regional responsibility, it is recommended that a joint Transportation Planning and Funding Committee be established, as a standing committee, to make recommendations regarding 10-year investment plans. This committee could also make recommendations regarding long term transportation strategies, which need to be updated every 5 years.

Regular semi-annual joint meetings of the full TransLink Board and Mayors' Council could be scheduled in the spring and fall of each year to facilitate timely decision-making around investment plans and any other areas of joint responsibility, as desired.

**TABLE 1**  
**Areas Requiring Board and Mayors' Council (MC) Approval**  
**Under South Coast British Columbia Transportation Authority Act**

	<b>Transportation Planning and Funding</b>	<b>Other Responsibilities</b>
<b>Role in Act</b>	<p><b>Long term strategies</b></p> <ul style="list-style-type: none"> <li>• Board presents to MC for approval every 5 years (next on August 1, 2018)</li> <li>• Updated long term strategy must be approved by MC</li> <li>• Approved long term strategy guides development of investment plans</li> </ul> <p><b>Ten Year Investment plans</b></p> <ul style="list-style-type: none"> <li>• Investment plan must set out, by year, planned transportation services; transportation demand management; revenues; expenditures; borrowing; key initiatives; and major capital projects (&gt;\$50 Mil)</li> <li>• Board presents investment plan to MC for approval at least once every 3 years</li> <li>• Investment plan must be approved by MC</li> <li>• TL's service, capital and operational plans must be consistent with approved investment plan</li> <li>• TL must prepare a statutory annual report which summarizes operations during the previous year and compares the operations to the applicable investment plan</li> </ul> <p><b>Specific Revenue measures</b></p> <ul style="list-style-type: none"> <li>• New or increased tolls must be approved by Board and MC</li> <li>• New or increased short term fares must be approved by Board and MC</li> </ul>	<p><b>Executive Compensation Plan</b></p> <ul style="list-style-type: none"> <li>• Recommended compensation must meet legislated parameters</li> <li>• Board recommends changes, as desired</li> <li>• Changes must be approved by MC</li> </ul> <p><b>Process for conducting annual customer satisfaction survey</b></p> <ul style="list-style-type: none"> <li>• Board recommends changes, as desired</li> <li>• Changes must be approved by MC</li> </ul> <p><b>Process for handling customer complaints</b></p> <ul style="list-style-type: none"> <li>• Board recommends changes, as desired</li> <li>• Changes must be approved by MC</li> </ul> <p><b>Fare Infraction Bylaw</b></p> <ul style="list-style-type: none"> <li>• Board recommends changes, as desired</li> <li>• Changes must be approved by MC</li> </ul>
<b>Proposed Joint Process</b>	<p><b>Agreement on Key Elements of Investment Plan</b></p> <ul style="list-style-type: none"> <li>• Standing joint committee of Board and MC develops recommendations on key elements</li> <li>• agreement reached at full joint Board and MC meeting</li> </ul> <p><b>Approval of Investment Plan</b></p> <ul style="list-style-type: none"> <li>• Standing joint committee of Board and MC recommends plan for approval</li> <li>• Plan approved at full joint Board and MC meeting</li> </ul>	<ul style="list-style-type: none"> <li>• To be determined</li> </ul>