

FARE INFRACTION Notice of Dispute Form

To dispute your fare infraction ticket and have it reviewed by a Dispute Screening Representative, you must complete and deliver this notice of dispute to TransLink within 14 days of ticket issuance, unless you have been granted an extension pursuant to section 4.1(b) of the fare collection bylaw (the "Bylaw"), by email to fareinfraction@translink.ca, by fax at 778-375-7828, or by mail to TransLink – Fare Infraction Administration, Suite 400 – 287 Nelson Court, New Westminster, BC V3L 0E7.

PLEASE PRINT CLEARLY AND COMPLETE ALL FIELDS. NOT DOING SO MAY RESULT IN DELAY OR REJECTION OF YOUR DISPUTE.

FARE INFRACTION DETAILS

Ticket Number: **F** _____ Date of Issue: _____

Name: _____
(last name / first name / middle name)

CONTACT INFORMATION

Address: _____
(unit, street, city, province/state, postal code/zip code, country)

Daytime telephone number: _____ Email: _____
(note: communication and information relating to this dispute will be delivered to you at the email address provided above)

Section 251(1) of the South Coast British Columbia Transportation Authority Act (the "Act") provides that you may dispute your liability under a fare infraction ticket on one or more of the following grounds. Please check one or more of the three boxes that apply to your situation:

- you did not commit the infraction as alleged;
- the ticket does not comply with section 249(1) of the Act; and/or
- any other ground for cancellation set out in the Bylaw (note: the Bylaw does not contain additional grounds for the dispute process).

Please explain why you are disputing your ticket and why you think one or more of the three reasons above apply to your situation. Please attach additional information, including , if applicable, your:

Full 20-digit of Compass Card/Ticket number (see the back of the card): _____ or

Last 4-digits of "Contactless" Payment Card number (from mobile or physical card): _____

(please attach additional pages if more space is needed for your explanation)

On receiving this completed notice of dispute, a Dispute Screening Representative may request or may send you an officer's statement if additional information is required to make a decision, and you will be given five business days to respond. A notice of decision by the Dispute Screening Representative that your ticket has either been confirmed or canceled and the basis on which the decision was made will be sent by mail or email to you, at the address or email address you provided above. For more information about the dispute process, fare infractions, or to access a copy of the Act or the Bylaw, please visit www.translink.ca/fareinfraction or call 778-375-6951.

The personal information collected relates directly to and is necessary for the purpose of administering the Act and the Bylaw of the Fare Infraction process, including the dispute procedures and the collection of ticketed items under the authority of the South Coast British Columbia Transportation Authority Act. TransLink may use and disclose this information for the management of the Fare Evasion process in accordance with provisions of Part 3 of the Freedom of Information & Protection of Privacy Act. Questions about the Fare Infraction process can be directed to a TransLink-Screening Representative in writing at Suite 400 - 287 Nelson's Court, New Westminster, BC V3L 0E7 or 778-375-6951. Questions about the collection, use and disclosure of information can be directed to TransLink c/o Privacy Officer, Suite 400 - 287 Nelson's Court, New Westminster, BC V3L 0E7 or 778-375-7500 or to privacy@translink.ca.

Your signature: _____ Date: _____